

GUEST ACTIVITIES FACILITATOR
Highlands Presbyterian Camp & Retreat Center

The Guest Activities Facilitator of Highlands Presbyterian Camp and Retreat Center shall be responsible for providing program/activity support for Guest Groups as requested by the groups. The Guest Activities Manager will be guided and supported by the Marketing Sub-Committee and shall be directly accountable to the Director of Sales and Marketing. This is a seasonal, part-time, non-exempt position.

1. Program Support for Guest Groups
 - a. Provide program activities (Challenge course, zip-line, rock climbing, canoeing, archery, etc.) for guest groups.
 - b. Ensure the safety of activity participants at all times, including making the decision to stop an outdoor activity whenever safety is threatened, especially by the presence of thunder and lightning.
 - c. Follow all standard guidelines and practices for each activity.
 - d. Report damage of any activity equipment.

Requirements:

1. Successful experience facilitating activities for adults and youth.
2. Current certification(s) for program activities (e.g., Open Water Lifeguard, Archery, Rock Climbing, and Challenge Course Facilitation).
3. Current First Aid and CPR certification preferred.
4. Must be willing to submit to a criminal background check and have a clean criminal record.
5. Ability to lift 80 pounds.
6. Adhere to the common responsibilities and duties common to all staff. (see below)

Responsibilities and Duties common to all Highlands Staff:

1. To be a practicing Christian who seeks to follow Christ in his/her daily living and in interaction with other people
2. To be willing to place the needs of Highlands and its guests above personal desires.
3. To exemplify a general attitude of helpfulness to all volunteer staff, campers, parents, user groups, and other staff members.
4. To give assistance in any phase of the ongoing operation of the organization when need warrants and when assigned by the Executive Director.
5. To exhibit an acceptance of all people no matter their race, religion, national origin, or gender, and to possess the ability to work with those with whom you may not fully agree.